



CHIPPEWAS OF NAWASH UNCEDED FIRST NATION

Community Health Representative

Department: Health and Wellness
Program: Community Health
Report To: Community Health Nurse
Term of Employment: Full-time permanent
Hours of Work: 37.5 hours per week
Level: Level 4 (\$25.44 - \$31.63)

JOB PURPOSE: In collaboration with the Community Health Nurse, the Community Health Representative will provide health education, promotion, testing and intervention to improve the health and wellbeing of community members living in Neyaashiinigmiing.

KEY DUTIES AND ACCOUNTABILITIES

- Implement screening, prevention and early detection programming for all chronic diseases.
- Provide education of risk factors, prevention and living with chronic diseases
- Educate community members on diabetes management including nutrition, medication, physical activity, and prevention of complications of diabetes.
- Promote health living through nutrition and physical activity programs
- In collaboration with CHN, coordinate sexual health promotion
- Coordinate and assist with foot care services
- Coordinate and assist with health care professional's services (i.e., hearing testing)
- Provide transportation of community members to on-reserve clinics and medical services.
- Conduct environmental water testing
- Coordinate and implement West Nile Virus testing
- Coordinate and implement environmental scan for ticks and Lyme Disease.
- Coordinate and implement annual pet wellness clinics
- Make home visits to community members who require monitoring, assistance or information (i.e., those who are ill)
- Advocate for community members who are seeking professional care and advice.
- Other related duties relevant to the position as assigned by the program supervisor.
- Perform other duties as assigned that are reasonably related to the role

REQUIREMENTS

Education and Experience:

- Have, or willing to obtain a Community Health Representative Diploma
- Have, or willing to obtain Diabetic Education Worker Diploma
- One year experience working in community health

Designations, Licences & Requirements:

- Valid Ontario Class G Driver's Licence
- Acceptable recent Criminal Record and Vulnerable Sector Check
- Training and Certification in WHMIS, Occupational Health & Safety Awareness, Workplace Violence & Harassment Training, COVID-19 Health & Safety, Health & Safety Overview

Knowledge, Skills & Abilities:

- Demonstrate a healthy lifestyle and be a positive role model for community members
- Ability to determine and maintain confidentiality
- Ability to deliver effective health related programming to all age groups
- Knowledge of traditional health practices
- Knowledge of local environmental issues
- Ability to work both individually and as a team member
- Ability to prepare reports
- Computer literate

PROBLEM SOLVING & COMMUNICATION

- Ability to interact positively with individuals and groups on their level
- Strong interpersonal skills
- Use tact, discretion and compassion in communicating with clients and peers
- Ability to maintain documentation

DECISION MAKING & IMPACT

1. Must understand the need to work within the mandate of the Community Health Representative position and to seek direction where appropriate.

SAFETY RESPONSIBILITIES

- Ensure thorough understanding of Health and Safety Policy and Procedure Manual and Occupational Health and Safety acts and regulations
- Ensure using prescribed protective equipment and/or devices for safety and setting example
- Follow reporting for potential and actual hazards
- Take every reasonable precaution in the circumstances for the protection of self and others

STAFF REPORTS

- No direct reports, but may be required to show others how to perform task

WORKING CONDITIONS

- 1. **Physical Demands** – Frequent periods of stooping, reaching, pushing, walking, climbing, standing, kneeling, lifting and/or fixed work position. Lifting of some objects not exceeding 20 pounds
- 2. **Environment** – Combination of indoor and outdoor work environments which may present exposure to adverse weather conditions and safety hazards. Exposure to undesirable scents/smells and hazardous material including, but not limited to cleaning supplies
- 3. **Mental Effort** – **Some may find tight deadlines and quick thinking for frequent handling of difficult situation that some may find stressful and/or upsetting**
- 4. **Position Type/Expected Hours of Work** – Regular full-time hours of 37.5 hours per week and requires availability to work some evenings, weekends and holidays

This job description is intended to convey information essential to understanding the scope of position and it is not intended to be an exhaustive list of experience, skills, efforts, duties, responsibilities or working conditions associated with the position.

I hereby acknowledge and agree to comply with the above job description necessary to fill the position.

Employee Name

Employee Signature

Date

Supervisor Name

Supervisor Signature

Date