



CHIPPEWAS OF NAWASH UNCEDED FIRST NATION

Fisheries Research Coordinator

Department: Fisheries
Program: Fisheries Assessment
Reports To: Fisheries Supervisor and Management Biologist
Term: Full-time Permanent
Hours of Work: Mon. – Fri. 37.5 hr/wk
Level: Level 6 (\$33.30 - \$41.41)

JOB PURPOSE

This position will be responsible for working on partnership projects between the Saugeen Ojibway Nation, government, industry and academic institutions that focus on better understanding the recent declines in dikameg (lake whitefish) in Lake Huron. The Fisheries Research Coordinator will be responsible for coordinating different aspects of the various projects including telemetry studies, invasive species control, TEK interviews and other relevant data collection.

KEY DUTIES AND ACCOUNTABILITIES

- Collaborate with other teams and Project Managers to plan, coordinate and deliver field programs that meet project objectives
- Conduct field investigations, oversee and implement field data collection and interpretation, including fish community surveys and aquatic habitat assessments
- Work alongside fishing crews to complete telemetry receiver deployment, telemetry tag deposition and any other tasks relating to the projects.
- Oversee technicians, train new or junior staff and lead field crews in the execution of field programs
- Assist biologist and project managers with writing proposals, developing project budgets and scheduling fieldwork.
- Process fish for assessment and laboratory analysis.
- Collect and properly store/ship water quality samples.
- Take field notes and store data in preparation for analysis.
- Identify fish species in the field.
- Adhere to health and safety policies aboard different vessels.
- Responsible for production of Technical Reports, regarding the documentation of the Assessment Program research endeavours
- Develops and maintains working relationships with commercial fisherman, industry and governmental organizations including sister First Nations.
- Oversees the purchase, rental/lease, maintenance and repair of assessment equipment and data collection gear
- Responsible for maintenance and safe operation of the Nawash Fisheries Assessment vessels/vehicles and all sampling gear deployed as part of the Field Assessment Program.
- Provide written project updates to Nawash Chief and Council on the progress and results of the various Nawash Fisheries Research.

REQUIREMENTS

Education and Experience:

- A Bachelor's degree in Biology, Ecology or Environmental Sciences is required.

Designations, Licenses & Requirements:

- Valid Standard Vessel Operator Proficiency and Marine Emergency Duties certifications considered an asset.
- First Aid Certification considered an asset.
- Valid G Class driver's license.
- Training and Certification in WHMIS 2015, Workplace Harassment & Violence Training, COVID-19 Health & Safety Training, Occupational Health and Safety Training for Workers

Knowledge, Skills & Abilities

- Interest in fishery assessment and traditional ecological knowledge.
- Current knowledge of the SON Fisheries and of fishing techniques.
- Strong knowledge of biological and ecological assessment and familiarity with fisheries assessment gear.
- Must have a strong interest in biology
- Must be willing to take additional training as required
- Must display excellent organizational abilities
- Must function well in meeting deadlines
- Must maintain confidentiality as defined in Policies and Procedures
- Must demonstrate biological and/or technical skills
- Must demonstrate strong interpersonal and communication skills
- Must demonstrate problem solving and conflict resolution capabilities
- Provides effective leadership on projects and within the program.
- Ability to delegate responsibility to junior staff members and work with others to help develop their capabilities
- Must possess a high level of knowledge of First Nation Fisheries
- Must wear safety shoes as required by Health and Safety Policy

PROBLEM SOLVING & COMMUNICATION

- Ability to define a problem, analyze relevant information, develop solutions, and solve problems
- Excellent management, interpersonal and communication skills
- Must possess excellent written and verbal communication skills

DECISION MAKING & IMPACT

- Must be able to work with minimum supervision
- Ability to work independently, efficiently, and effectively

SAFETY RESPONSIBILITIES

- Ensure thorough understanding of Health and Safety Policy and Procedure Manual and Occupational Health and Safety acts and regulations
- Ensure using prescribed protective equipment and/or devices for safety and setting example
- Follow reporting for potential and actual hazards
- Take every reasonable precaution in the circumstances for the protection of self and others

STAFF REPORTS

- Chippewas of Nawash Fisheries Researcher

WORKING CONDITIONS

1. Physical Demands – Long periods of sitting, standing, typing and some walking. Lifting of some objects not exceeding 50 pounds
2. Environment – Mainly an office environment and indoor locations with some exposure to outside during travel and events. Minimal exposure to hazardous material (cleaning supplies)
3. Mental Effort – Quick thinking for frequent handling of difficult situations that some may find stressful and or upsetting. Accuracy of reports and meeting deadlines.
4. Position Type/Expected Hours of Work – Regular full-time hours of 37.5 hours per week with availability for evening and weekend work as required

This job description is intended to convey information essential to understanding the scope of position and it is not intended to be an exhaustive list of experience, skills, efforts, duties, responsibilities or working conditions associated with the position.

I hereby acknowledge and agree to comply with the above job description necessary to fill the position.

Employee Name

Employee Signature

Date

Supervisor Name

Supervisor Signature

Date